

Maeroa School Zone Requirements

What does zoning mean?

In a nutshell, zoning means:

- Children who live in the school's area (the zone) are guaranteed a place at their local school.
- If the school has extra places, children who live outside the zone can apply for those places.
- If the school has zoning you need to give an address within this zone when you apply to enrol your child. This must be your usual place of residence. If the school finds that you have given false information, they may cancel your child's enrolment.

What if I want to enrol my child at a school, but I'm not in their zone?

Each year, schools are required to put a notice in a local newspaper saying:

- how many out-of-zone places are likely to be available
- the closing date for applications for these places
- any ballot dates for out-of-zone places.

However, you can contact the school at any time to ask about zoning and have them send you an enrolment pack which will have important dates.

Proof of Address Requirements

In-Zone Enrolment

- If you are living in your own home or renting in the school zone - any **two recent documents** from the list below-showing residence in the zone dated June, July, August or September of the current year.
Insurance - Electricity Bill - Phone Bill - WINZ - Bank Statement - IRD - NZTA - Tenancy Agreement
- Copy of passport if your child was born overseas and date of entry into New Zealand.
- Copy of New Zealand residence (if applicable).
- Copy of approved refugee status (if applicable).
- **Immunisation certificate/record.** If you choose not to provide a valid certificate and there is an outbreak of disease that prevents those not immunised to attend school, your child will not be able to attend until a valid immunisation certificate is provided.

Out of Zone Enrolment

- Copy of passport if your child was born overseas with Residence visa/stamp.
- **Immunisation certificate/record.** If you choose not to provide a valid certificate and there is an outbreak of disease that prevents those not immunised to attend school, your child will not be able to attend until a valid immunisation certificate is provided.

THE ENROLMENT CAN NOT BE PROCESSED WITHOUT THE NECESSARY PROOF OF ADDRESS

How does the application process work?

Applicants are accepted in this order:

1. first priority must be given to any applicant who is accepted for enrolment in a special programme run by the school. **At Maeroa this is for any student wishing to enrol in our Ruumaki Programme.**
2. second priority must be given to any applicant who is the sibling of a current student of the school
3. third priority must be given to any student who is the sibling of a former student of the school
4. fourth priority must be given to any applicant who is a child of a former student of the school
5. fifth priority must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school
6. sixth priority must be given to all other applicants.

If the board receives fewer applications than there are places available all applicants will be enrolled.

What if there are more applicants than places?

- The school must hold a ballot (draw) to fill the places available, and create a waiting list for applicants who are not successful in the ballot.
- Successful applicants then have 14 days to confirm they accept or reject the offer of a place. If they don't respond within that period, the place will be offered to the first person on the waiting list established by the ballot.
- The Secretary of Education's instructions to schools are that siblings at the same year level should be kept together for the purpose of the ballot so that if one sibling's name is drawn, the other is automatically successful also.

What if my application isn't successful?

The school will put you on a waiting list, and tell you your place on the list. If a place becomes available and you are first on the list, the school will let you know, and you will have the option of accepting or rejecting the offer of the place. The waiting list expires when the next ballot is held. Meanwhile, you will need to enrol your child at another school.

For a detailed map of the school zone go to <https://nzschools.tki.org.nz/>

Maeroa Intermediate Enrolment Scheme

Effective from 29 April 2019

The guidelines for the development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Home Zone

All students who live within the home zone described below (and shown on the map) shall be eligible to enrol at the school.

Commence at the intersection of Vardon Road and Te Rapa Road

The boundary runs northeast along Vardon Road. At the end of Vardon Road head directly to the Waikato River taking in all addresses on Minchin Crescent.

Follow the Waikato River south to the Fairfield Bridge before heading along Victoria Street to Edgecumbe Street (addresses from 1263 to 1370 Victoria Street are included).

Travel along Edgecumbe Street to Ulster Street (only even number Edgecumbe Street addresses are included), cross Ulster Street and continue along Richmond Street and onto Willoughby Street (all addresses from 280 to 457 Ulster Street and even number Richmond Street addresses are included).

Continue along Willoughby Street to the intersection with Tristram Street, turn right into Tristram Street and continue to the intersection at Mill Street (no Willoughby or Tristram Street addresses are included in the zone).

The boundary continues southwest along Mill Street and continues along Hall Street to the railway line at Frankton (no Mill Street addresses and only an even number of Hall Street addresses are included).

Follow the railway tracks southeast and then south to Killarney Road. Continue west along Killarney Road to the round-about at Killarney Road, Tuhikaramea Road, Whatawhata Road, Dinsdale Road and Massey Street before turning left into Tuhikaramea Road (all even-numbered to 294 and odd numbers to 217 Tuhikaramea Road are included).

At 294 Tuhikaramea Road, the boundary heads across farmland to 115 Wallace Road, taking in all addresses on Wallace Road and Stonebridge Estate Road before heading back to Whatawhata Road (SH 23).

Turn left into Whatawhata Road (addresses to 210 Whatawhata Road are included). The boundary then heads north taking in all addresses on Palm Grove Drive and Grandview Road to Ayrshire Drive (all addresses on Country Lane and Sunny Dale are also included).

Turn left into Ayrshire Drive and continue west to the round-about at Highgrove Drive, taking in all addresses on Friesian Place, Guernsey Place, Jersey Place, Hereford Place, Angus Street, Limousin Place, Harrogate Place, Highgrove Drive and Southworth Place.?

Follow Highgrove Drive into Brymer Road and to the intersection of Brymer Road and Farnborough Drive. Brymer Road to number 106 is in the zone. Farnborough Drive and its side roads are not in the zone.

From number 100 Brymer Road, head northeast above Max Landing and Wimbledon Close to the round-about at Twickenham Place, Dominion Road and Farnborough Drive. Max Landing, Wimbledon Close and Twickenham Place are all in the zone.

Continue along Dominion Road to Avalon Drive, then take a direct line northeast to the railway lines (addresses to 98 Avalon Drive are included).

Follow the railway lines north to Sunshine Avenue, then head northeast along Sunshine Avenue to Te Rapa Road (all addresses on Sunshine Avenue and Mainstreet Place are included), turn right into Te Rapa Road and return to the starting point at the intersection of Vardon Road and Te Rapa Road (even-numbered addresses from 360 Te Rapa Road and odd numbers from 589 Te Rapa Road are not included).

Both sides of the in-zone roads above are included unless otherwise stated.

For a detailed map of the school zone go to <https://nzschools.tki.org.nz/>

Proof of residence within the home zone will be required.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

Special Programmes

The school operates the following special programme: **Level 1 Māori Language Learning (Ruumaki)**

Students who live within the school's home zone will be enrolled ahead of out of zone students, up to the maximum roll agreed between the school and the Ministry.

Criteria for acceptance into Level 1 Māori Language Learning (Ruumaki)

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

The procedure for determining which out of zone students will be enrolled if there are more applicants than places available, up to the maximum roll, is as follows.

First Priority will be given to siblings of tuakana in the unit.

Second Priority will be given to students who have been enrolled in Rumaki special programmes at other schools.

Third Priority will be given to any student who is the sibling of a former student of the Rumaki special programme.

Fourth Priority will be given to children from other schools who wish to enrol in the special programme.

Applicants seeking first or third priority status may be required to give proof of a sibling relationship.

If there are more applicants in the second, third, or fourth, priority groups than there are places available, selection within the priority group will be by ballot, similar to that undertaken for the English Language Learning roll described in the section *Out of Zone Enrolments (English Language Learning)*.

Out of Zone Enrolments

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

As per the enrolment scheme legislation, applications for enrolment will be processed in the following order of priority:

First Priority must be given to students who have been accepted for enrolment in the following special programme(s) run by the school and approved by the Secretary of Education up to the maximum roll set for the programme: **Level 1 Māori Language Learning - See above for the allocation of places in the Ruumaki.**

Second Priority will be given to applicants who are siblings of current students.

Third Priority will be given to applicants who are siblings of former students.

Fourth Priority will be given to any applicant who is a child of a former student of the school.

Fifth Priority will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

Sixth Priority will be given to all other applicants.

If there are more applicants in the second, third, fourth or fifth priority groups than there are places available, Selection within the priority group will be by ballot conducted in accordance with instructions by the Secretary. Under Section 11G (1) on the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.